


**CROWNING TOUCH**
  
*Senior Moving Services*

6704 Williamson Rd., NW, Roanoke, VA 24019

**CONSIGNMENT / AUCTION AGREEMENT**

This Consignment Agreement (Agreement) between Crowning Touch Senior Moving Services (Crowning Touch) and \_\_\_\_\_ (Client) outlines the terms for personal property to be sold in either the Crowning Touch Consignment Shop, at 6704 Williamson Rd., NW, Roanoke, VA, or the Auction house at 6712 Williamson Rd., Roanoke, VA. Crowning Touch reserves the right to decide whether merchandise is appropriate for either consignment or auction. Items deemed inappropriate for sale will be donated, put in the dumpster, or sent to landfill. Electronics or small appliances must be in working order. If not, they will be discarded. Disposing of some large items may involve a dumpster or landfill fee that will be charged to the Client's account. Items that need repair, painting, refinishing or upholstery cleaning to prepare for re-sale will be charged at \$25 per labor hour against the Client's account.

1. **In general, consignment is sold on a "first come, first served" basis. Due to the high volume of inventory arriving daily, please allow 90 days before requesting sales info on items you have consigned. (Initial) \_\_\_\_\_ Items will be catalogued and prepared for sale in the order in which they arrive. All items must be clean and "ready for sale". If client is unable or unwilling to clean the items, there will be a \$25.00 per hour cleaning fee. Said fee will be deducted from the sale proceeds.**
2. **If Crowning Touch does the packing and transportation of the consignment/auction items, the Client understands and agrees that these costs/charges will be at the Client's expense, to be paid immediately upon pick up of said items or, with signed arrangements (prior approval required), to be deducted from the sale of consigned items. A general inventory will be performed and provided to the Client for items picked up by Crowning Touch.**
3. **The client understands and agrees that the proceeds of the sales will be split 50% to the Client and 50% to Crowning Touch, less the deductions mentioned above, if applicable. (Boat and cars are subject to different commission arrangements and a separate contract applies). Gold and silver are subject to a 25/75% split.**
4. **It is hereby understood and agreed that once an item has been consigned, it will not be returned to the Client, unless prior written arrangements have been made in advance.**
5. **The client hereby agrees to share the risk of loss for items damaged or stolen when loss is not due to negligence on the part of Crowning Touch.**
6. **Neither Crowning Touch, nor any agent or representative of Crowning Touch warrants any bid amount, offer or selling price for the seller's Property. Additionally, the Parties agree that no appraisal of value made for the seller's Property has any relevance to the bid amount, offer amount or selling price for the seller's Property. Any desired reserve must be submitted in writing and approved by management at the time the item is consigned. .**
7. **\*\*\*A check will be mailed from Crowning Touch to the Client in the month following the sale of the item(s) with a detailed summary of all sales transactions, once proceeds total \$10.00 or more.**

BY (CT EMPLOYEE) \_\_\_\_\_

AGREED TO AND ACCEPTED on \_\_\_\_/\_\_\_\_/\_\_\_\_

**CLIENT INFORMATION:**

\_\_\_\_\_  
PRINTED NAME

HOME PHONE: \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE

CELL PHONE: \_\_\_\_\_

MAILING ADDRESS FOR CHECKS: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_